

International Mission Committee

Meeting Facilitator:	Eddie Ellis	Date:	09/15/2008
Meeting Place:	Fire Creek Grill	Start Time:	12:00pm
Invitees:	Eddie Ellis, Trisha Vander Wilt, Robert Finney, Scott Valentine, Bill Fischer	End Time:	1:00pm

Agenda
<ul style="list-style-type: none"> • Previous Meeting Minutes and Action Item Review • Treasurer's Report • El Tablon Cerna School Budget and Timeline • El Tablon Census Results • 2009 Budget Review • 2009 Winter Delegation • Information Session Planning between church services • Update Invitation and Integration materials (web content and brochure) • Summer Trip Report • Final Goals Document • Closing Action Items and Wrap-up

Open Action Items	Owner	Due Date
<p>1. El Tablon Cerna School Budget and Timeline Trisha: create visio of the outline of the school building Bill: email visio to Alvaro to get final budget Eddie: contact Cheryl Humphreys about donation to furnish school. Approx \$2,000 – \$2,500. Trisha: wire \$10,000 to the Parish Team</p> <p>Timeline: Start first week in October. It will take 12 – 14 weeks to complete. Complete: December</p> <p>Projects:</p> <ol style="list-style-type: none"> 1. Build school building (starts 1st week of October) 2. Fill school with furnishings and supplies 3. Attain Teach 4. Create document listing students names and grade level with parent supporting signature <p>Open Items:</p> <ol style="list-style-type: none"> 1. Transport money to Alvaro? Is Heartland responsible for the teacher salary in Cerna? List of children / families attending school. 2. Grants or fundraising for the school furnishings and supplies 	Bill	9/25
<p>3. Teacher Salary : El Tablon Centro Send email to Brad to check on status of Mid Ed funding the remaining teacher salaries in Centro</p>	Eddie	9/25/2008
<p>4. Next Delegation for the School Communicate cut-off date: December 15, 2008 Heartland Delegation: Feb 20 – 7 Dedication Trip: Feb 22 – 27. Bill Fischer is coordinating this trip. Trisha and Barb: communicate to congregation in newsletter and bulletin</p>	Team	Next Meeting
<p>5. Contact UCA Micro Enterprise Contact Create email for the UCA contact and send to Kate to translate: ktmarie.scarcelloe@gmail.com Email will then be sent from Kathy to the UCA contact</p>	Eddie	9/25
<p>6. 2009 Budget Create 2009 budget and submit</p>	Trisha	complete
<p>7. Map of El Salvador. Create google map with push pins for the website. Photo of all cantons.</p>	Trisha	9/30
<p>8. List of cantons and partnerships Adding project list</p>	Kathy	9/15
<p>9. Photo Wall Print photos, quotes, and update wall with story of El Salvador</p>	Eddie	9/25
<p>10. IMC Informational Sessions Two informational sessions will be held between church services. Trisha & Eddie: create bullet points for speakers</p>	Lead: Kathy, Scott,	9/20

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Session 1 (Sept 21) = Speaker: Joe Pirtle. Overview of El Salvador, history, economic development Session 2 (Sept 28) = Speaker: Bill Fischer. Specific IMC projects, next delegation dates	team	
11. General Scholarship Money Lois money is gone. Kathy going to notify pastoral team that we have funds available for requests.	Kathy	Complete
12. Relationship with Iowa State Ask Bob Renabone about ISU contacts that may be interested in partnering with UCA	Bill	8/15
13. Contacts at Pioneer Check on contacts at Pioneer for partnership in ES		ongoing
14. Fundraising letter to church for economic development Check on contacts at Pioneer for partnership in ES	Team	ongoing
15. Economic Development: Whiteboard Meeting Schedule meeting for mid-November	Team	October meeting
16. Goals for 2009 Trisha: makes changes Team: review at October meeting Team: build 2009 Goals Team: assign people to tasks with due dates (highlight)	Team	October meeting
17. Information from Kathy. Review the information and see if we want additional	Team	Next meeting
18. Create "How to Participate" IMC communication and Website Content Reivew conent "pile" and blog information	Trisha	ongoing
19. Scorecard Develop scorecard to track progress of goals	Eddie, Trisha	ongoing
20. Finalize Goals Document Develop scorecard to track progress of goals	Eddie	8/15

Flyer – Website Content

1. School
2. Key Projects
3. How often do we travel there and why – key activities on trip
4. Who do we work with in Des Moines and El Salvador
5. How many trips/people/churches travel per year?
6. How many communitites have relationships?
7. Youth in El Salvador
8. Economic Development
9. Style of Mission – relationship and missionary work
10. History of Heartland's involvement
11. Pastoral Team
12. Where we work – El Salvador, Berlin, Arriba, Cerna
13. Fundamentals/Basics of our involvement

Completed Action Items	Owner	Due Date
14. List of El Tablon Centro and Cerna Directivas Get a list of names for the directivas in Centro and Cerna	Kathy	complete
13. First Aid Kits Check with Dora to see what is needed in the first aid kits and get costs	Kathy	complete
6. Delegation Trip Report Approved: Next Steps	Trisha, Eddie	complete
5. Update Delegation Training Review and edit Companeros training activities, reference materials, etc. What was useful? What can be updated for delegations? Set up meeting for week of 8/25	Kathy, Eddie, Trisha	complete
7. Build Delegation Theme framework. Team brainstorm and email Mark ideas for the theme.	Mark	complete
8. Create Delegation Agenda (skeleton) Review and update.	Kathy	complete
12. Update the 2008 Goals. Kathy: update Page 6 – water project, economic development	Team	complete

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Mark: update Page 6 – wine project Eddie: update Page 6 – micro loan		
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