

International Mission Committee

Meeting Facilitator:	Eddie Ellis	Date:	05/19/2008
Meeting Place:	Fire Creek Grill	Start Time:	11:30am
Invitees:	Eddie Ellis, Trisha Vander Wilt, Scott Valentine, Mark Davis, Robert Finney	End Time:	1:00pm

Agenda
<ul style="list-style-type: none"> • Previous Meeting Minutes and Action Item Review • Treasurer's Report • Review and finalize 2008 Goals • Update Seeds of Learning and Cerna School Building • Update on options for new committee chair – build list of qualifications • Review IMC Activities Worksheet (information from Bill and Scott) • Summer Delegation Planning – Immediate next steps • Review and volunteers for Five Minute Announcements • Companeros Update • New Business • Closing Action Items and Wrap-up

Open Action Items	Owner	Due Date
1. Map of El Salvador.	Eddie	6/15
2. Information from Kathy. Review the information and see if we want additional	Team	Next meeting
3. Update Delegation Training Put together rough outline of training activities, reference materials, etc. Work with Companeros.	Trisha	6/15
4. Create "How to Participate" IMC communication. Create bullet-points for document	Trisha, Eddie	5/1
5. New Committee Chair. Team will research potential committee chairs.	Team	ongoing
6. Flyer – Website Content See Below	Team	6/15
7. Solicitation Form Create a skeleton form for solicitations	Kathy	5/15
8. Scorecard Develop scorecard to track progress of goals	Eddie, Trisha	ongoing
9. Finalize Goals Document Develop scorecard to track progress of goals	Eddie, Trisha	6/15

Flyer – Website Content

1. *School = Scott*
2. *Key Projects*
3. *How often do we travel there and why – key activities on trip = Eddie*
4. *Who do we work with in Des Moines and El Salvador*
5. *How many trips/people/churches travel per year?*
6. *How many communities have relationships?*
7. *Youth in El Salvador = Bill and Scott*
8. *Economic Development = Eddie*
9. *Style of Mission – relationship and missionary work = Mark*
10. *History of Heartland's involvement = Mark*
11. *Pastoral Team = Eddie*
12. *Where we work – El Salvador, Berlin, Arriba, Cerna = Eddie*
13. *Fundamentals/Basics of our involvement*

International Mission Committee

Completed Action Items	Owner	Due Date
7. Build Delegation Theme framework. Team brainstorm and email Mark ideas for the theme.	Mark	complete
8. Create Delegation Agenda (skeleton) Review and update.	Kathy	complete
12. Update the 2008 Goals. Kathy: update Page 6 – water project, economic development Mark: update Page 6 – wine project Eddie: update Page 6 – micro loan	Team	complete
4. 30 Second Announcement. Eddie and Trisha will schedule with Jill Tallman, church secretary, 5 minute presentation/announcement for a committee member to speak about the committee. Topics will include: Pastoral Team, Importance of 7-9th grade expansion, Interpret the Cerna relationship	Trisha, Eddie	
14. The Wider Circle, Presbytery newsletter Kathy add Eddie, Trisha to the distribution list	Kathy	complete

Meeting Summary with Companeros...

Companeros mission is focused on understanding, interpreting, and organizing support for the needs of our brothers and sisters in El Salvador. They achieve this mission via ownership of these key responsibilities...

- 1. Fund and Run the mission work in El Salvador*
- 2. Education in the United States about the mission and needs in El Salvador*
- 3. Establish sister church relationships with cantons*
- 4. Support and coordinate the work of US based churches with the pastoral team insuring that we have effective communication, relationships, adequate resources and tools, and help funnel requests to not overwhelm the team*
- 5. Organization and coordination of the Don Justo coffee project*
- 6. Organization and coordination of Blanca bag project*
- 7. Support and governance of the on-site missionary worker*

After meeting with Joe, we discovered we have several common work efforts going on compared to our goals document. Those areas are:

- 1. building great relationships: all efforts overlap*
- 2. congregation awareness and education: share the experience*
- 3. communication with community: communication with the parish team*

In these areas, we feel we have significant opportunity to work together to establish common practices, bi-directional communication, sharing of information and efficiency.