

# International Mission Committee

<b>Meeting Facilitator:</b>	Eddie Ellis	<b>Date:</b>	04/21/2008
<b>Meeting Place:</b>	Fire Creek Grill	<b>Start Time:</b>	11:30am
<b>Invitees:</b>	Eddie Ellis, Trisha Vander Wilt, Scott Valentine, Mark Davis, Robert Finney, Kathy Mahler	<b>End Time:</b>	1:00pm

Agenda
<ul style="list-style-type: none"> <li>• Previous Meeting Minutes and Action Item Review</li> <li>• Treasurer's Report</li> <li>• Update on 2008 Goals</li> <li>• Update Seeds of Learning and Cerna School Building</li> <li>• Update on options for new committee chair – build list of qualifications</li> <li>• Review IMC Activities Worksheet (information from Bill and Scott)</li> <li>• Finish Delegation Planning and Calendar</li> <li>• Review and volunteers for 30 second announcements</li> <li>• Trip Interest List – Immediate next steps</li> <li>• Companeros Update</li> <li>• Education and Awareness Committee</li> <li>• Local Action Committee</li> <li>• New Business</li> <li>• Closing Action Items and Wrap-up</li> </ul>

Key Decisions Made
<ul style="list-style-type: none"> <li>• Deadline for Summer Delegation: May 15. Delegation Dates July 7 – 13</li> <li>• Companeros liaison: Trisha Vander Wilt and/or Eddie Ellis</li> </ul>

Open Action Items	Owner	Due Date
1. <b>Summer Delegation</b> Send out bulk email to congregation. Interested: Scott, Mickey, Kathy	Eddie	4/26
2. <b>Seeds of Learning Direction</b> Follow-up after Pastoral Team meets with Alvaro (Seeds of Learning) on April 28.	Kathy	5/1
3. <b>Map of El Salvador.</b> Kathy check on google-earth	Kathy	5/15
4. <b>30 Second Announcement.</b> Eddie and Trisha will schedule with Jill Tallman, church secretary, 5 minute presentation/announcement for a committee member to speak about the committee. Topics will include: Pastoral Team, Importance of 7-9th grade expansion, Interpret the Cerna relationship	Trisha, Eddie	
5. <b>Information from Kathy.</b> Review the information and see if we want additional	Team	Next meeting
6. <b>Update Delegation Planning Timeline</b> Finalize the document.	Trisha	5/1
7. <b>Build Delegation Theme framework.</b> Team brainstorm and email Mark ideas for the theme.	Mark	5/1
8. <b>Create Delegation Agenda (skeleton)</b> Review and update.	Kathy	5/1
9. <b>Create Delegation Training</b> Put together rough outline of training activities, reference materials, etc. Work with Companeros.	Trisha, Kathy	5/15
10. <b>Create "How to Participate" IMC communication.</b> Follow-up with Barb on status	Trisha	5/1
11. <b>New Committee Chair.</b> Team will research potential committee chairs.	Team	ongoing
12. <b>Update the 2008 Goals.</b> Kathy: update Page 6 – water project, economic development Mark: update Page 6 – wine project Eddie: update Page 6 – micro loan	Team	5/19
13. <b>Flyer</b> Barb working on content that may be used for the flyer.	Trisha, Eddie	5/15

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14. <b>The Wider Circle, Presbytery newsletter</b> Kathy add Eddie, Trisha to the distribution list	Kathy	5/15
15. <b>Solicitation Form</b> Create a skeleton form for solicitations	Kathy	5/15
16. <b>Scorecard</b> Develop scorecard to track progress of goals	Eddie, Trisha	5/15

Completed Action Items	Owner	Due Date
1. <b>Session Liaison for 2008.</b> Bill Fischer and Michael Splavec will be the session liaisons		Complete
2. <b>Document College Scholarships.</b> Trisha will document the process for the college scholarships for the committee and how it will be tracked for the 5 year commitment.		complete
3. <b>Representative for Companeros.</b> Robert Finney has volunteered to be the representative for Heartland for the Companeros and update the committee on their activities and how our committee can become more involved or aware of what they are doing.	Robert	Ongoing
4. <b>Meeting on IMC financials.</b> Meeting complete. Finalized financial buckets.		complete
2. <b>Cerna School Building Funds: level the land.</b> Trisha emailed Jim to transfer \$4,000 to the Parish Team to fund the land in Cerna to be leveled.	Trisha	complete
4. <b>Formal Solicitude for the teacher funding.</b> Trisha sent a follow-up email to Kathy to check on status of teachers, salary, and Min Ed funding. Still waiting on formal solicitude to send funding for the 2 teacher salaries.	Kathy, Scott	Complete
6. <b>Information from Kathy.</b> Kathy can you provide us with an updated status on the school building, seeds of learning, and other activities happening, questions we sent about the Cerna community	Kathy	complete
7. <b>Host Refreshment Table.</b> Need volunteers for the month of April to sign-up for the refreshment table. Trisha sent email reminder.	Trisha	complete
8. <b>2008 Calendar of Events.</b> Trisha update the 2008 calendar of events and send out to the committee and church office.	Trisha	complete
16. <b>Discuss Funding for Youth at Church</b> Bill and Scott need to discuss if they are going to start, continue funding for youth on the delegation trips	Bill, Scott	complete
4. <b>Send funds to Parish Team for teacher funding</b> Trisha sent request to Jim to wire down \$7,734 to the Parish Team. Validate complete.	Trisha	complete

### *Meeting Summary with Companeros...*

*Companeros mission is focused on understanding, interpreting, and organizing support for the needs of our brothers and sisters in El Salvador. They achieve this mission via ownership of these key responsibilities...*

1. *Fund and Run the mission work in El Salvador*
2. *Education in the United States about the mission and needs in El Salvador*
3. *Establish sister church relationships with cantons*
4. *Support and coordinate the work of US based churches with the pastoral team insuring that we have effective communication, relationships, adequate resources and tools, and help funnel requests to not overwhelm the team*
5. *Organization and coordination of the Don Justo coffee project*
6. *Organization and coordination of Blanca bag project*
7. *Support and governance of the on-site missionary worker*

*After meeting with Joe, we discovered we have several common work efforts going on compared to our goals document. Those areas are:*

1. *building great relationships: all efforts overlap*
2. *congregation awareness and education: share the experience*
3. *communication with community: communication with the parish team*

*In these areas, we feel we have significant opportunity to work together to establish common practices, bi-directional communication, sharing of information and efficiency.*