

# International Mission Committee

<b>Meeting Facilitator:</b>	Eddie Ellis	<b>Date:</b>	02/25/2008
<b>Meeting Place:</b>	Fire Creek Grill	<b>Start Time:</b>	11:30am
<b>Invitees:</b>	Eddie Ellis, Trisha Vander Wilt, Scott Valentine, Mark Davis, Robert Finney, Bill Fischer	<b>End Time:</b>	1:00pm

Agenda
<ul style="list-style-type: none"> <li>Previous Meeting Minutes and Action Item Review</li> <li>Treasurer's Report</li> <li>Finalize scholarship process and information</li> <li>2008 Budget Line Items</li> <li>2008 Teacher Funding</li> <li>2008 teacher funding</li> <li>Delegation Dates</li> <li>Welcome table volunteer</li> <li>Update on 2008 Goals</li> <li>Review 2008 Calendar of Events</li> <li>Review IMC Activities Worksheet</li> <li>Finish Delegation Checklist</li> <li>Review and Volunteers for the Five Minute Announcements</li> <li>Education and Awareness Committee</li> <li>Local Action Committee</li> <li>New Business</li> <li>Closing Action Items and Wrap-up</li> </ul>

Key Decisions Made
<ul style="list-style-type: none"> <li>Summer Delegation Dates July 7 - 13</li> <li>Send \$4,000 to the Parish Team to start leveling land for the school in Cerna</li> <li>Create a frame work for the delegation trip curriculum</li> </ul>

Open Action Items	Owner	Due Date
1. <b>Summer Trip Dates.</b> Follow-up with Kathy. Reserve dates July 7 - 13	Trisha	3/1
2. <b>Cerna School Building Funds: level the land.</b> Trisha emailed Jim to transfer \$4,000 to the Parish Team to fund the land in Cerna to be leveled.	Trisha	complete
3. <b>Map of El Salvador.</b> Trisha will look for map of El Salvador and area of the municipalities to give more awareness to the congregation.	Trisha, Scott	3/8
4. <b>Formal Solicitude for the teacher funding.</b> Trisha sent a follow-up email to Kathy to check on status of teachers, salary, and Min Ed funding. Still waiting on formal solicitude to send funding for the 2 teacher salaries.	Kathy, Scott	3/1
5. <b>Five Minute Announcement.</b> Eddie and Trisha will schedule with Jill Tallman, church secretary, 5 minute presentation/announcement for a committee member to speak about the committee. Topics will include: Pastoral Team, Importance of 7-9th grade expansion, Interpret the Cerna relationship	Trisha, Eddie	3/10
6. <b>Information from Kathy.</b> Kathy can you provide us with an updated status on the school building, seeds of learning, and other activities happening, questions we sent about the Cerna community	Kathy	3/1
7. <b>Host Refreshment Table.</b> Need volunteers for the month of April to sign-up for the refreshment table. Trisha sent email reminder.	Trisha	complete
8. <b>2008 Calendar of Events.</b> Trisha update the 2008 calendar of events and send out to the committee and church office.	Trisha	3/3
9. <b>Update Delegation Planning and Calendar</b> Discussed timeframe in meeting when each activity needs to be complete. Trisha will update and the committee will finalize at March Meeting	Trisha, Scott	3/10
10. <b>Build Delegation Theme framework.</b> Discussed building a framework for creating the theme for delegation trips. Brainstormed ideas and Mark will put together curriculum.	Mark	5/1

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11. <b>Create Delegation Agenda (skeleton)</b> Put together a high-level agenda we can distribute or share to recruit people to go on the trip	Trisha, Scott	3/10
12. <b>Create Delegation Training</b> Put together rough outline of training activities, reference materials, etc	Trisha, Eddie	3/10
13. <b>Create "How to Participate" IMC communication.</b> Communicate to congregation other ways to participate in the delegation trip without traveling to El Salvador	Trisha, Eddie	3/10
14. <b>New Committee Chair.</b> Scott and Mark will research potential committee chairs.	Scott, Mark	3/10
15. <b>Update the 2008 Goals.</b> Trisha and Eddie will update the 2008 Goals worksheet for the committee. And add next steps.	Trisha, Eddie	3/10
16. <b>Discuss Funding for Youth at Church</b> Bill and Scott need to discuss if they are going to start, continue funding for youth on the delegation trips	Bill, Scott	3/10
17. <b>Flyer for Refreshment Table</b> Trisha and Eddie will create a flyer to help recruit and inform the congregation of who we are and what we are working on.	Trisha, Eddie	3/10

Completed Action Items	Owner	Due Date
1. <b>Session Liaison for 2008.</b> Bill Fischer and Michael Splavec will be the session liaisons		Complete
2. <b>Document College Scholarships.</b> Trisha will document the process for the college scholarships for the committee and how it will be tracked for the 5 year commitment.		complete
3. <b>Representative for Companeros.</b> Robert Finney has volunteered to be the representative for Heartland for the Companeros and update the committee on their activities and how our committee can become more involved or aware of what they are doing.	Robert	Ongoing
4. <b>Meeting on IMC financials.</b> Meeting complete. Finalized financial buckets.		complete